

DATES AND STEPS FOR CACO TRAINING AT REGION NDW FY 2025

<u>March</u>		<u>April</u>	
11 MAR	@Fort Meade, MD	15 APR	@JBAB Main Chapel, DC
13 MAR	@JBAB Main Chapel, DC	17 APR	@JB Andrews, DC
<u>May</u>		<u>June</u>	
21 May	@Bethesda, MD	24 JUN	@NAS PAX RVR, MD
23 May	@Suitland, MD	26 JUN	@JBAB Main Chapel, DC
<u>August</u>		<u>September</u>	
12 AUG	@Dahlgren, VA	23 SEP	@NOSC Baltimore, MD
14 AUG	@JBAB Main Chapel, DC	25 SEP	@Annapolis USNA, MD

To sign up for CACO Training follow these 3 steps. Classes are One Day 08-1600

Step 1: Register on JKO - Navigate to the JKO website below and log in using your CAC Card. Once logged in, access the Course Catalog through the search bar, type "CASUALTY," and proceed to enroll in the available related courses. <https://jkodirect.jten.mil/Atlas2/page/login/Login.jsf>

OSD-SIMM01- Casualty Notification Training

OSD-SIMM02- Casualty Assistance First Visit Training

OSD-SIMM03- Casualty Assistance Benefits and Entitlement Training

Note: You don't have to do these courses until **after you attend CACO Training**

Step 2: DOWNLOAD MATERIALS FOR CLASS

Visit the NDW CACO Resources page at <https://ndw.cniv.navy.mil/About/NDW-CACO-Resources/>, scroll to the "CACO TRAINING SECTION" at the bottom, and download and print the following documents:

J. PCR Guide - K. CACO Training Manual - L. NDW CACO Instruction

Step 3, print the materials, organize them in a binder, and bring it to class; this binder will serve as your CACO Binder for note-taking and future reference, and it is considered an inspection item.

Step 3: To request a seat, email the details below to: NDWCasualty@us.navy.mil

1. Student's Rank/Rate:
2. Student's Full Name: Last Name, First Name
3. Student's DOD ID Number:
4. Student's Your Email:
5. Student's Parent Command:
6. Student's UIC:
7. In your email's subject line, include the desired DATE and LOCATION for efficient sorting.

NOTE: Access to coffee mess and vending areas are not granted.

IF YOU ARE ON FLANKSPEED, you may use this MS Lists Form link to request a CACO Training seat:

<https://flankspeed.sharepoint-mil.us/:/s/NDWCasualty/FEZxnoQ4j1ROib09o1tGuQkB3wY9X4b-svfnSCMAFq5HFg?nav=MjhmODYyZTI0ODhhZC00YzM1LThhZmltYTUxNjcyNDkwYzBh>

CACO Training is good for 3 Years - All Classes in NDW are ONE Day 08-1600 – Uniform of the Day